

**Minutes of the Meeting of the  
BOARD OF DIRECTORS of the  
DETROIT REGIONAL CONVENTION FACILITY AUTHORITY  
Cobo Conference & Exhibition Center**

**June 21, 2012**

---

A Regular Meeting of the Board of Directors of the Detroit Regional Convention Facility Authority (the "Authority"), was held at 8:30 a.m. on June 21, 2012 pursuant to the requirements set forth in the Regional Convention Facility Authority Act at MCL 141.1351, et seq.

**I. ROLL CALL.** The regular meeting was called to order by Chairman L. Alexander at 8:35 a.m.

**PRESENT:** Director L. Alexander, Director J. Abdoo, Director M. Carroll, Director W. Guillebeaux, and Director J. Okotie-Eboh

**ABSENT:** None.

**ALSO PRESENT:** P. Bero, T. Connors of SMG, G. Brown, T. Tuskey, E. Duff of Garan Lucow Miller, P.C., and M. Powers of DMCVB

**II. APPROVAL OF MINUTES.** A motion to approve the Minutes of the regular meeting of the Authority held June 4, 2012 by W. Guillebeaux.

**UNANIMOUSLY APPROVED**

**III. REPORT OF GENERAL MANAGER.** Facility General Manager Thom Connors of SMG presented his report which included the following:

- Summary of Monthly Financials to Date.
- Event Summary.
- Operations Update - full scale safety initiative.
- Sales Activity Update.
- Starr Constand - presentation of marketing plan.

**IV. CEO/CFO REPORT.** CEO/CFO Patrick Bero presented his report to the Board which included updates on the following:

- a. Alliant Property Insurance Renewal Options discussion presented by J. Swarbrick (Alliant). Motion by J. Abdoo for Renewal Option 2 with \$25,000 deductible.

**V. REPORT OF CHAIRMAN OF DRCFA SUB-COMMITTEE CAPITAL IMPROVEMENTS AND UPDATES.** Committee Chair, W. Guillebeaux, presented a summary of the pertinent items addressed in the Owner's Representative Report dated June 15, 2012.

D

R

A

F

T

Committee Chair, W. Guillebeaux, presented the Sub-Committee recommendations for Board action on the following items:

- A. Resolution Authorizing the Authority to Authorize to Install an Additional 14" Steam Valve. Motion for approval of Resolution by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- B. Resolution Authorizing the Authority to Proceed with Joint Sealing Repair Work at the Congress Street Helix. Motion for approval of Resolution as presented by J. Abdoo.

**UNANIMOUSLY APPROVED**

- C. Resolution Authorizing the Authority to Execute a Construction Contract with Adamo Group, Inc. for Demolition Work, Amalio Corporation for Concrete Work, C.L. Reickhoff for Bracing Existing Columns, FastDecks, Inc. for Shoring Work, RAM Construction Services for Concrete Restoration Work, DC Beyers for Joint Sealing, Testing Engineers & Consultants for Air Quality Testing & Monitoring Associated with the Washington Blvd. Parking Garage Restoration. Motion for approval of Resolution as presented by J. Abdoo.

**UNANIMOUSLY APPROVED**

- D. Resolution Authorizing the Authority to Purchase Miscellaneous General Furnishings & Equipment. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- E. Resolution for Board Authorization for an Amendment to the Authority's Professional Services Agreement with Albert Kahn-SDG Incorporating the Provision of Stone Fabrication Inspection and Quality Control Consulting Services in Portugal. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- F. Resolution Authorizing the Authority to Execute a Construction Contract with Leidal and Hart Mason Contractors for Masonry Work. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

D

R

A

F

T

- G. Resolution Authorizing the Authority to Execute a Construction Contract with William Reichenbach Company for Fireproofing Work. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- H. Resolution Authorizing the Authority to Execute a Construction Contract with CEI Michigan, LLC for Installation of the Metal Panel Systems. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- I. Resolution Authorizing the Authority to Execute a Construction Contract with Midwest Steel for the Installation of the Ballroom Rigging System. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- J. Recommendation to Authorize the Authority to Reallocate Funding for the Revised Scope of Demolition, Foundation and Structural Steel Work Associated with the Adaptive Reuse of Cobo Arena. Acceptance of Recommendation to reallocate Funds as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

- K. Resolution Authorizing the Authority to Execute a Construction Contract with Ideal Contracting, LLC for Miscellaneous Metals Work. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- L. Resolution Authorizing the Authority to Execute a Construction Contract with Couturier Iron Craft, Inc. for Ornamental Iron Work. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- M. Resolution Authorizing the Authority to Amend the Authority's Construction Contract with Hardman Construction, Inc. for Installation of Additional Excavation, Pile Cap Work & Micro Piles. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

D

R

A

F

T

**VI. UNFINISHED BUSINESS.** Discussion of DRCFA Summer 2012 Meeting Dates:

**Regular and Special Meetings of the DRCFA**

July 19, 2012 (Thursday) at 8:30 a.m., Room TBA  
August 2, 2012 (Thursday) at 8:30 a.m., Room TBA  
August 30, 2012 (Thursday) at 8:30 a.m., Room TBA  
September 13, 2012 (Thursday) at 8:30 a.m., Room TBA  
September 27, 2012 (Thursday) at 8:30 a.m., Room TBA

**Sub-Committee on Capital Improvements & Updates**

July 16, 2012 (Monday) at 7:30 a.m. in the Boardroom  
July 30, 2012 (Monday) at 7:30 a.m. in the Boardroom  
August 13, 2012 (Monday) at 7:30 a.m. in the Boardroom  
August 27, 2012 (Monday) at 7:30 a.m. in the Boardroom  
September 10, 2012 (Monday) at 7:30 a.m. in the Boardroom  
September 24, 2012 (Monday) at 7:30 a.m. in the Boardroom

**VII. NEW BUSINESS.** Tom Tuskey provided an update regarding installation of supporting structure for the new Ballroom.

**VIII. PUBLIC COMMENT.** None.

**IX. ADJOURNMENT.** A motion for adjournment of the regular meeting at 10.09 a.m. by J. Okotie Eboh.

**UNANIMOUSLY APPROVED**

Respectfully submitted,



Joseph Abdo, Secretary

D

R

A

F

T