

**Minutes of the Meeting of the
BOARD OF DIRECTORS of the
DETROIT REGIONAL CONVENTION FACILITY AUTHORITY
Cobo Conference & Exhibition Center**

March 27, 2014

A Regular Meeting of the Board of Directors of the Detroit Regional Convention Facility Authority (the "Authority"), was held at 8:30 a.m. on March 27, 2014, pursuant to the requirements set forth in the Regional Convention Facility Authority Act at MCL 141.1351, et seq.

I. **ROLL CALL.** The regular meeting was called to order by Chairman L. Alexander at 8:37 a.m.

PRESENT: Director J. Abdoo, Director L. Alexander, Director M. Carroll, Director W. Guillebeaux, and Director J. Okotie-Eboh

ABSENT: None.

ALSO PRESENT: P. Bero, T. Connors of SMG, G. Brown, T. Tuskey, E. Duff, Esq. of Garan Lucow Miller, P.C., and M. Powers of DMCVB

II. A motion to modify the Agenda to move the Closed Session to follow approval of meeting minutes presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

III. **APPROVAL OF MINUTES.** A motion to approve the Minutes of the regular meeting of the Authority held March 13, 2014 by J. Abdoo.

UNANIMOUSLY APPROVED

IV. **CLOSED SESSION.** A motion for adjournment to Closed Session to discuss pending litigation at 8:40 a.m. by J. Abdoo.

UNANIMOUSLY APPROVED

A motion by J. Okotie-Eboh to re-convene the regular meeting of the Board of Directors at 9:17 a.m. by roll call vote.

UNANIMOUSLY APPROVED

V. **CEO/CFO REPORT.** CEO/CFO Patrick Bero presented his report to the Board which included updates on the following:

- a. Cobo Operations February 2014 Financial Statements
- b. Monthly Draw Report February and March 2014
- c. Sales Tax Exemption Legislation signed by Governor this week with extension through December 31, 2015, and retroactive effect

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- d. 2003 Debt Rating Status Update
- e. Year-End Audit Status Update
- f. Detroit Downtown BID Assessment Exemption

VI. ART SUB-COMMITTEE CHAIRMAN'S REPORT. Art Sub-Committee Meeting Agenda of March 19, 2014 presented by J. Okotie-Eboh.

VII. REPORT OF GENERAL MANAGER. Facility General Manager Thom Connors of SMG presented his report which included the following:

- a. Discussion held regarding Downtown Detroit Partnership support by Cobo Center/DRCFA
- b. Cobo/SMG Financials 2-28-2014
- c. Recent Event Summary

VIII. REPORT OF CHAIR OF DRCFA SUB-COMMITTEE ON CAPITAL IMPROVEMENTS & UPGRADES. Committee Chair W. Guillebeaux presented a summary of the pertinent items addressed in the Sub-Committee Meeting Agenda dated March 24, 2014.

A. Resolution 2014-03-27-01 to Amend Construction Contract with Ideal Contracting, LLC Incorporating Authority Directed Extra Work & Approving the Final Contract Reconciliation. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

B. Review and accept Draft KONE Contract Reconciliation - Item 2014-03-27-02r. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

C. Resolution 2014-03-27-03 to Directly Procure Material and Skilled Trade Labor to Install 4 Return Air Grilles at the South and West Ballroom Entrances. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

D. Resolution 2014-03-27-05 to Direct Purchase Toilet Room Partitions & Accessories from Steel Equipment Company for Installation in the New Toilet Rooms Associated with Phase IIIb Project C-2 South Wing Renovation Using Skilled Trade Installation Labor Secured Under the Authority's Self-Perform Procedures. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

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- E. Resolution 2014-03-27-06r to Execute a Construction Contract with Hardman Construction for the Installation of Micro Pile and Pile Cap Foundation Work Associated With the Washington Blvd. South Entrance Canopy Super Column (North). Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- F. Resolution 2014-03-27-07 to Execute a Construction Contract with Midwest Steel, Inc. for the Fabrication and Erection of Structural Steel Associated With South Washington Blvd. Entrance Canopy. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

- G. Resolution 2014-03-27-08 to Amend Construction Contract with Amalio Corporation Incorporating Additional Expansion Joint Replacement, Striping & Reinforcing Associated with the Roofing Parking Surface Improvements. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

IX. **UNFINISHED BUSINESS.** None.

X. **NEW BUSINESS.** None.

XI. **PUBLIC COMMENT.** None.

XII. **ADJOURNMENT.** A motion for adjournment of the regular meeting by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

Respectfully submitted,



Joseph Abdoo, Secretary

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