

**Minutes of the Meeting of the  
BOARD OF DIRECTORS of the  
DETROIT REGIONAL CONVENTION FACILITY AUTHORITY  
Cobo Conference & Exhibition Center**

**August 8, 2013**

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A Regular Meeting of the Board of Directors of the Detroit Regional Convention Facility Authority (the "Authority"), was held at 8:30 a.m. on August 8, 2013 pursuant to the requirements set forth in the Regional Convention Facility Authority Act at MCL 141.1351, et seq.

**I. ROLL CALL.** The regular meeting was called to order by Chairman L. Alexander at 8:37 a.m.

**PRESENT:** Director J. Abdoo, Director L. Alexander, Director M. Carroll, Director W. Guillebeaux, and Director J. Okotie-Eboh

**ABSENT:** None.

**ALSO PRESENT:** P. Bero, T. Connors of SMG, T. Tuskey (arrived at 10:00 a.m.), E. Duff, Esq. of Garan Lucow Miller, P.C., and M. Powers of DMCVB

**II. APPROVAL OF MINUTES.** A motion to approve the Minutes of the regular meeting of the Authority held July 25, 2013 by W. Guillebeaux.

**III. CEO/CFO REPORT.** CEO/CFO Patrick Bero presented the following item for Board action based upon the recommendation of Bond Counsel:

A. CEO/CFO Patrick Bero Leadership Brief regarding purchase of food and beverage items from 5/9/13 meeting. Motion by J. Abdoo for approval of Leadership Brief as presented.

**UNANIMOUSLY APPROVED**

**IV. REPORT OF GENERAL MANAGER.** Facility General Manager Thom Connors of SMG presented the following item for Board action:

B. Facility General Manager Thom Connors Leadership Brief regarding Grand Ballroom Preview Gala. Motion by J. Okotie-Eboh for approval of Leadership Brief as presented.

**UNANIMOUSLY APPROVED**

**V. REPORT OF CHAIR OF DRCFA SUB-COMMITTEE ON CAPITAL IMPROVEMENTS & UPGRADES.** Committee Chair W. Guillebeaux presented a summary of the pertinent items addressed in the Sub-Committee Meeting Agenda dated August 5, 2013.

Committee Chair, W. Guillebeaux, presented the Sub-Committee recommendations for Board action and/or discussion on the following items:

- A. Resolution 2013-8-8-1 to Issue a Task Order to SDG for the Provision of On-Site AE Services to Resolve Differing Field Conditions Reference: Phase IIIb Project C-4 Main Concourse Exterior Facade. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- B. Resolution 2013-08-08-2 to Amend Construction Contract with Stafford Smith, Inc. to Incorporate Additional Fire Protection System Features & Beverage Table. Motion for approval of Resolution as presented by J. Abdoo.

**UNANIMOUSLY APPROVED**

- C. Resolution 2013-08-08-3 to Amend Construction Contract with CEI Michigan, LLC Incorporating Design & Scope Revisions to the Metal Panel Systems. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

- D. Resolution 2013-08-08-4 to Amend Construction Contract with Motor City Electric Co. Incorporating Electrical Work VE Revisions & Upgrades Specified in Kahn Drawing Issues 50, 51, 52, 54 & 56. Motion for approval of Resolution as presented by J. Abdoo.

**UNANIMOUSLY APPROVED**

- E. Resolution 2013-08-08-5 to Amend Construction Contracts with Motor City Electric and Johnson Controls Incorporating Schedule Acceleration & Provisional Fire Alarm System Modifications, Programming & Testing. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- F. Resolution 2013-08-08-7 to Amend Construction Contract with CEI Michigan, LLC Incorporating the Installation of Exterior Metal Panels at the East Wall of the Executive Lounge and a Scupper Drain. Motion for approval of Resolution as presented by J. Abdoo.

**UNANIMOUSLY APPROVED**

- G. Resolution 2013-08-08-8 to Amend Construction Contracts with Turner-Brooks Inc. to Incorporate the Installation of a Framing and a Drywall Soffit Separating the VAV Intakes from the Interior Mechanical Room. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- H. Resolution 2013-08-08-9 to Waive Humidity & Temperature Restrictions on Millwork Installation. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- I. Resolution 2013-08-08-10r to Amend Construction Contract with Couturier Iron Craft, Inc. to Incorporate the Provision of Glass handrail for the Pedestrian Bridge, Atrium Escalator Opening (modification) and Portions of Slab Edge on Column Line A. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

- J. Resolution 2013-08-08-11 to Amend Construction Contract with CEI Michigan, LLC Incorporating the Installation of Framing and a Metal Panel Wall in the Mechanical Penthouse Separating the Intake and Return Air. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- K. Resolution 2013-08-08-12 to Amend Construction Contract with Turner-Brooks Inc. Incorporating Framing & Drywall Replacement for VE Eliminated Wood Veneer Millwork Along Column Line A at Levels 144 & 164. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

- L. Resolution 2013-08-08-13 to Proceed with the Self-Perform Expansion & Upgrades to the Existing Level 144 Main Distribution Frame (MDF) Room. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- M. Resolution 2013-08-08-15 to Amend Construction Contract with Turner-Brooks Incorporating Cold Form Framing & Sub-Straight for Roofing Terminations & Wall Panels at the Existing Main Concourse Roof Column Enclosures. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- N. Resolution 2013-08-08-17 to Execute a Construction Contract with Gardiner Vose, Inc. to Replace the Fabric (Refurbish) the Existing Operable Wall Panels in Michigan Hall. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

- O. Resolution 2013-08-08-18 to Proceed with the Repair of 50 and Removal / Abandoning of 95 Existing Floor Ports in Wayne Hall Under the Authority's Self Perform Procedures. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

- P. Resolution 2013-08-08-19 to Execute a Construction Contract with Detroit Spectrum to Paint the Walls, Columns & Doors (excluding the ceiling grid) in Michigan Hall. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- Q. Resolution 2013-08-08-20 to Proceed with the Procurement and Installation of Five (5) Food Pantries Under the Authority's Self-Perform Procedures. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- R. Resolution 2013-08-08-20a to Eliminate the Installation of Insulation Under the Roof Parking Slab & Reallocation of Capital Funds from Phase IIIa Project C-10 to Phase IIIb Project C-8. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- S. Resolution 2013-08-08-21 to Amend Construction Contract with RAM Construction Services to Incorporate the Replacement & Modifications to the Existing Expansion Joints & Self-Perform Installation of 3 Added surface Drains at the roof Parking Slab. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- T. Resolution 2013-08-08-22 to Amend Construction Contract with Amalio Corporation Incorporating Additional Wearing Surface and Expansion Joint Replacement of Damaged & Deteriorated Roof Parking Wearing Course. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- U. Resolution 2013-08-08-6 to Amend Construction Contract with CEI Michigan, LLC Incorporating the Installation of Metal Panels for the Exterior Egress Door Surrounds. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- V. Resolution 2013-08-08-34 to Execute a Construction Contract with Madias Brothers, Inc. to Paint the Pedestrian Bridge with 2 hour Intumescent Paint and Prepare & Paint the Rusted Interiors of 50 Rehabilitated Floor Ports. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- W. Resolution 2013-08-08-35 to Execute a Construction Contract with Midwest pro Painters for the Preparation & Painting of 18 Existing Light Poles at the Roof Parking Lot. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- X. Resolution 2013-08-08-37 to Amend Construction Contract with Motor City Electric to Relocate Lighting Branch Conduit From the Proposed Spiral Stair Opening Below Level 124 at the Northeast Perimeter of the Ballroom. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- Y. Discussion held regarding Updated Construction Schedule Book prepared by SDG.
- Z. Discussion held regarding Sub-Committee Agenda Items #23 through #33 on status of TEDF MDOT grants and proposed Funding Agreement with the Downtown Development Authority.

**X. UNFINISHED BUSINESS.** None.

**XI. NEW BUSINESS.** None.

**XII. PUBLIC COMMENT.** None.

**XIII. ADJOURNMENT.** A motion for adjournment of the regular meeting at 10:58 a.m. by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

Respectfully submitted,



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Joseph Abdoo, Secretary

**Approved: September 5, 2013**