

**Minutes of the Meeting of the  
BOARD OF DIRECTORS of the  
DETROIT REGIONAL CONVENTION FACILITY AUTHORITY  
Cobo Conference & Exhibition Center**

**July 16, 2013**

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A Regular Meeting of the Board of Directors of the Detroit Regional Convention Facility Authority (the "Authority"), was held at 2:00 p.m. on July 16, 2013 pursuant to the requirements set forth in the Regional Convention Facility Authority Act at MCL 141.1351, et seq.

**I. ROLL CALL.** The regular meeting was called to order by Chairman L. Alexander at 2:11 p.m.

**PRESENT:** Director L. Alexander, Director J. Abdoo, Director M. Carroll, Director W. Guillebeaux, and Director J. Okotie-Eboh

**ABSENT:** None.

**ALSO PRESENT:** P. Bero, T. Connors of SMG, G. Brown, T. Tuskey, E. Duff, Esq. of Garan Lucow Miller, P.C., and M. Powers of DMCVB

**II. APPROVAL OF MINUTES.** Approval of the Minutes of the regular meeting of the Authority held June 20, 2013 was postponed to the next regular meeting of the Authority scheduled for July 25, 2013.

**III. CEO/CFO REPORT.** CEO/CFO Patrick Bero presented his report to the Board which included updates on the following:

- a. May 2013 Financial Reports
- b. Parking Summary Income Statements
- c. Capital Projects Monthly Draw Report
- d. Capital Project Budget and Cost Summary

**IV. REPORT OF GENERAL MANAGER.** Facility General Manager Thom Connors of SMG presented his report which included the following:

- a. Cobo/SMG Financial Reports 5/31/13 presented by S. Schuster
- b. Cobo Sales Activity Review
- c. Parking Operations Update

Facility General Manager Thom Connors of SMG presented recommendation for Board action on the following items:

- A. Resolution to Approve Contract Extension With Motor City Electric. Discussion held regarding need to issue RFP for electrical services at Cobo Center in light of expiration of contract with Motor City Electric on July 26, 2013. Motion for approval of Resolution as amended to extend the current contract with Motor City Electric for temporary electrical services at Cobo Center for 9 months to expire on April 26, 2014 by M. Carroll.

**UNANIMOUSLY APPROVED**

- V. REPORT OF CHAIR OF DRCFA SUB-COMMITTEE ON CAPITAL IMPROVEMENTS & UPDATES.** Committee Chair W. Guillebeaux presented a summary of the pertinent items addressed in the Sub-Committee Meeting Agendas dated July 8, 2013.

Committee Chair, W. Guillebeaux, presented the Sub-Committee recommendations for Board action and/or discussion on the following items:

- A. Resolution 2013-7-16-01 to Revise the Phase IIIa Capital Projects Framework Plan & Funding Allocations Based on Previous Board Resolutions. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- B. Resolution 2013-7-16-2 to Amend the Existing Authority Agreements with SDG Architects & Planners & Albert Kahn/SDG. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

- C. Resolution 2013-7-16-03 to Amend Construction Contract with Turner-Brooks, Inc. to Construct Walls & Ceiling for Level 100 Green Room & Relocate the Partition at Level 124 for the Access Stair. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- D. Resolution 2013-07-18-05 to Amend Construction Contracts With Turner-Brooks & Madias Brothers Incorporating Replacement Painted Drywall for VE Eliminated Wood Veneer Millwork. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- E. Resolution 2013-07-16-07 to Amend Construction Contract With DeCal, Inc. Incorporating Cleaning, Investigation, Repair of the Existing 24" Atwater Street Storm Sewer. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

- F. Resolution 2013-07-16-08 to Amend Construction Contract With DeCal, Inc. Incorporating Modifications to the Natural Gas Distribution System Pressure Regulators. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

- G. Resolution 2013-07-16-09 to Amend Construction Contract With DeCal, Inc. to Incorporate Shift Premium Costs During the 2013 NAIAS. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- H. Resolution 2013-07-16-10 to Amend Construction Contract With Stafford Smith, Inc. to Incorporate the Provision of Additional Moveable Food Service Equipment. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- I. Resolution 2013-07-16-11 to Amend Construction Contracts With Turner-Brooks Inc. and Madias Brothers to Incorporate Detail Revisions & Added Scope for Drywall Partitions & Ceiling Work. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- J. Resolution 2013-07-16-13 to Amend Construction Contract With C. L. Rieckhoff to Provide a Stainless Steel Enclosure for the Pedestrian Bridge. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- K. Resolution 2013-07-16-15 to Amend Construction Contracts With Turner-Brooks Inc. and Madias Brothers to Install "White Box" Interior Painted Drywall Partitions & Ceiling in the Executive Lounge at Level 164. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- L. Resolution 2013-07-16-17 to Proceed With Self-Perform Construction of a 12' Masonry Fire Separation Wall Along Column Line 1cG Between the Atwater Garage & Atrium / Food Commissary. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

Committee Chair W. Guillebeaux withdrew the following Resolutions from the Agenda:

- a. Resolution to Amend Contract With Madia Bros. Inc. to Paint Curtain Wall Support Frames Two Colors.
- b. Resolution C-1 BP 6 C-3 Corridor Structural Steel Midwest Steel.

**VI.** **COBO LABOR AGREEMENT - MEDIA PICKUP.** Presented by P. Frame.

**VII.** **UNFINISHED BUSINESS.** None.

**VIII.** **NEW BUSINESS.** None.

**IX.** **PUBLIC COMMENT.** None.

**X.** **ADJOURNMENT.** A motion for adjournment of the regular meeting at 3:41 p.m. by J. Abdo.

**UNANIMOUSLY APPROVED**

Respectfully submitted,



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Joseph Abdo, Secretary

**Approved: July 25, 2013**