

**Minutes of the Meeting of the
BOARD OF DIRECTORS of the
DETROIT REGIONAL CONVENTION FACILITY AUTHORITY
Cobo Conference & Exhibition Center**

June 20, 2013

A Regular Meeting of the Board of Directors of the Detroit Regional Convention Facility Authority (the "Authority"), was held at 8:30 a.m. on June 20, 2013 pursuant to the requirements set forth in the Regional Convention Facility Authority Act at MCL 141.1351, et seq.

I. ROLL CALL. The regular meeting was called to order by Chairman L. Alexander at 8:37 a.m.

PRESENT: Director L. Alexander, Director J. Abdoo, Director M. Carroll, Director W. Guillebeaux, and Director J. Okotie-Eboh

ABSENT: None.

ALSO PRESENT: P. Bero, T. Connors of SMG, G. Brown, T. Tuskey, J. McSorley, Esq. of Garan Lucow Miller, P.C., and M. Powers of DMCVB

II. APPROVAL OF MINUTES. A motion to approve the Minutes of the regular meeting of the Authority held May 23, 2013 by J. Abdoo.

UNANIMOUSLY APPROVED

III. CEO/CFO REPORT. CEO/CFO Patrick Bero presented his report to the Board which included updates on the following:

a. Alliant Property Insurance Proposal presented by J. Swarbick

Motion by W. Guillebeaux to accept July 1, 2013 - July 1, 2014 proposal as presented.

UNANIMOUSLY APPROVED

IV. REPORT OF GENERAL MANAGER. Facility General Manager Thom Connors of SMG presented recommendations for Board action on the following items:

A. Resolution to Approve Attendee Survey Proposal. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

- B. Resolution to Approve Temporary Chiller Unit Rental From York/JCI for Summer 2013. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

V. REPORT OF CHAIR OF DRCFA SUB-COMMITTEE ON CAPITAL IMPROVEMENTS & UPDATES. Committee Chair W. Guillebeaux presented a summary of the pertinent items addressed in the Sub-Committee Meeting Agendas dated June 3, 2013 and June 17, 2013.

- A. Motion by J. Okotie-Eboh to approve the following Resolutions as recommended by the Sub-Committee at its meeting held June 3, 2013:

- i. Resolution to Amend Construction Contract With DeCal, Inc. & Motor City Electric Incorporating In-Shaft Code Compliance Requirements in the Elevator & Escalator Pits & Shafts Associated With the Cobo Arena and South Concourse Adaptive Renovation.

UNANIMOUSLY APPROVED

- ii. Resolution to Amend Construction Contract With Trend Millwork, Inc. Incorporating Solid Surface Counter Tops.

UNANIMOUSLY APPROVED

- iii. Resolution to Execute a Construction Contract With Parkway Contract Group for Window Shades.

UNANIMOUSLY APPROVED

- iv. Resolution to Execute a Construction Contract With Cleveland Marble Mosaic, Inc. for Stone Work.

UNANIMOUSLY APPROVED

- v. Resolution to Execute a Construction Contract With Ping HD for the Provision of Commercial Displays and Software System Associated With the Food Court, and a Corresponding Amendment to the Authority's Construction Contract With Thalner Electric Laboratories, Inc. for the Public Information System Work.

UNANIMOUSLY APPROVED

- vi. Resolution to Amend Construction Contract With Royal Roofing Company, Inc., Cleveland Marble Mosaic and DennCo Incorporating a Revision of the Top Surface of the North & South Entrance Portals From Stone Cladding to Membrane Roofing.

UNANIMOUSLY APPROVED

- vii. Resolution to Amend Construction Contract With Royal Roofing Company, Inc. Incorporating Flashing Detail Coordination With ENCLOS Curtain Wall Design and Logistic-Access Accommodations.

UNANIMOUSLY APPROVED

- viii. Resolution to Amend Construction Contract With CEI Michigan, LLC Incorporating Design & Scope Revisions to the Metal Panel Systems.

UNANIMOUSLY APPROVED

- ix. Resolution to Amend Construction Contract With Motor City Electric Co. for the Provision Added Power Outlets, Receptacles & Upgraded Equipment.

UNANIMOUSLY APPROVED

- x. Resolution to Amend Construction Contract With Colasanti Specialty Services, Inc. for Weather Protection Project.

UNANIMOUSLY APPROVED

- xi. Resolution to Amend Construction Contract With Michielutti Brothers, Inc. for Concrete Floor Repairs in Toilet Rooms OA 18 & 20.

UNANIMOUSLY APPROVED

- xii. Resolution to Amend Professional Services Agreement With Mannik & Smith Group Incorporating Design & Engineering Services Associated With the Site Improvement Along the South Atwater Street Right of Way.

UNANIMOUSLY APPROVED

- xiii. Resolution to Execute Construction Contract With Amalio Corporation for Concrete Work Associated With South Wing Renovations.

UNANIMOUSLY APPROVED

- xiv. Resolution to Authorize Task Order to SDG for Provision of Code Compliance Consulting Services Performed by Howe Engineering.

UNANIMOUSLY APPROVED

- xv. Resolution to Issue Task Orders to SDG Associates for AE Consulting Services Associated With the Remote Food Service Pantries.

UNANIMOUSLY APPROVED

- xvi. Resolution to Authorize Reallocation of Funding and a Purchase Order to Caniff Electrical Supply Company, Inc. for Furnish Only Emergency Lighting Inverters & Related Equipment & Proceed With Authority Self Perform Installation.

UNANIMOUSLY APPROVED

- B. Motion by M. Carroll to approve the following Resolutions as recommended by the Sub-Committee at its meeting held June 17, 2013:

- i. Resolution to Proceed With Miscellaneous Upgrades to the Existing Fire Suppression System - Authority Self-Perform.

UNANIMOUSLY APPROVED

- ii. Resolution to Amend Construction Contracts With Cleveland Marble Mosaic, Inc. and Ideal Contracting, Inc. Incorporating Revisions to the Structural Support & Connections for Stone Cladding Work at the North & South Entrance Portals.

UNANIMOUSLY APPROVED

- iii. Resolution to Amend Construction Contract With Cleveland Marble Mosaic, Inc. Incorporating Off-Site Storage of Stone (Marble) Between September 2012 to April 2013.

UNANIMOUSLY APPROVED

- iv. Resolution to Execute a Construction Contract With Ideal Contracting, LLC for Miscellaneous Metals Work.

UNANIMOUSLY APPROVED

- v. Resolution to Execute a Construction Contract With Harmon Signs for the Provision of Wayfinding Signage.

UNANIMOUSLY APPROVED

- vi. Resolution to Amend Professional Services Agreement With Testing Engineers & Consultants for Roofing Testing & Inspection Services Associated With the New Phase IIIb Project C-1 Roof Installation Over Food Court, South Pre-Function & East Service Corridor.

UNANIMOUSLY APPROVED

- vii. Resolution to Amend Existing or Executed New Skilled Trade Labor Contracts Incorporating Competitively Bid Hourly Rates for Authority Self-Perform Work Thru May 31, 2014.

UNANIMOUSLY APPROVED

- viii. Resolution to Amend Construction Contract With C.L. Rieckhoff for the Installation of Structural Steel Framing for the Curtain Wall Along Column Line A at Level 164 and to Delete Installation from Midwest Steel's Contract.

UNANIMOUSLY APPROVED

- ix. Resolution to Authorize Immediate Purchase Material and Proceed With a Special Fabrication Run for the Woven Carpet in the South Wing at Level 144 Including a Corresponding Amendment to Master Craft's Contract.

UNANIMOUSLY APPROVED

- x. Resolution to Purchase Material and Provide Skilled Trade Labor to Fireproof Steel Connections Along Column Line A and for the Bridge.

UNANIMOUSLY APPROVED

- xi. Resolution to Relocate the Hobart Dish Washer From Level 144 to Level 124 Kitchen - Authority Self-Perform

UNANIMOUSLY APPROVED

- xii. Resolution to Proceed With the Design and Engineering of a Handicap Lift and Associated Glass Lobby at the North Entrance.

UNANIMOUSLY APPROVED

- xiii. Resolution to Amend Construction Contract With GableSigns and Graphics Incorporating the Provision of Audio Sound Features for the Animated Video Display at the North Washington Blvd. Entrance.

UNANIMOUSLY APPROVED

- xiv. Resolution to Execute Construction Contract With DC Beyers for the Construction of 60lf of 12" Masonry Wall Column Line 1cG for Mounting Electrical Equipment.

UNANIMOUSLY APPROVED

- xv. Resolution to Execute Construction Contract With DC Beyers Company, Inc. for Structural Concrete Restoration at the Existing North Loading Dock Access Ramp.

UNANIMOUSLY APPROVED

- xvi. Resolution to Purchase Portable Performance Stage as proposed by Stage Right, Inc.

UNANIMOUSLY APPROVED

- xvii. Resolution to Execute a Contract With Freeman Company for the Installation of Temporary Carpeting for the July 24, 2013 Event in the Ballroom.

UNANIMOUSLY APPROVED

VI. UNFINISHED BUSINESS. None.

VII. NEW BUSINESS. None.

VIII. **PUBLIC COMMENT.** None.

IX. **ADJOURNMENT.** A motion for adjournment of the regular meeting at 10.32 a.m. by M. Carroll.

UNANIMOUSLY APPROVED

Respectfully submitted,



Joseph Abdoo, Secretary

Approved: July 25, 2013