

**Minutes of the Meeting of the  
BOARD OF DIRECTORS of the  
DETROIT REGIONAL CONVENTION FACILITY AUTHORITY  
Cobo Conference & Exhibition Center**

**May 23, 2013**

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A Regular Meeting of the Board of Directors of the Detroit Regional Convention Facility Authority (the "Authority"), was held at 8:30 a.m. on May 23, 2013 pursuant to the requirements set forth in the Regional Convention Facility Authority Act at MCL 141.1351, et seq.

**I. ROLL CALL.** The regular meeting was called to order by Chairman L. Alexander at 8:40 a.m.

**PRESENT:** Director L. Alexander, Director J. Abdoo, Director M. Carroll, Director W. Guillebeaux, and Director J. Okotie-Eboh

**ABSENT:** None.

**ALSO PRESENT:** P. Bero, T. Connors of SMG, G. Brown, T. Tuskey, J. Gillooly of Garan Lucow Miller, P.C., and M. Powers of DMCVB

**II. APPROVAL OF MINUTES.** A motion to approve the Minutes of the regular meeting of the Authority held May 9, 2013 by W. Guillebeaux.

**UNANIMOUSLY APPROVED**

**III. REPORT OF GENERAL MANAGER.** Facility General Manager Thom Connors of SMG presented his report which included the following:

- a. Jennifer Berkemeier Award Recognition
- b. April Financial Statement
- c. Operations Update
- d. Antiques Road Show Overview
- e. TVS Communications Studio Lease
- f. Quicken Parking Meeting Report

**IV. CEO/CFO REPORT.** CEO/CFO Patrick Bero presented his report to the Board which included updates on the following:

- a. Financial Reports
- b. Report on Art Sub-Committee Meeting

**V. REPORT OF CHAIR OF DRCFA SUB-COMMITTEE ON CAPITAL IMPROVEMENTS & UPDATES.** Committee Chair W. Guillebeaux presented a summary of the pertinent items addressed in the Sub-Committee Meeting Agenda dated May 20, 2013.

Committee Chair, W. Guillebeaux, presented the Sub-Committee recommendations for Board action and/or discussion on the following items:

- A. Resolution to Amend Construction Contract With Turner-Brooks Inc. to Replace Insulated Metal Panel Backing With Densglass & Blue Skin Waterproofing. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

- B. Resolution to Amend Construction Contract With Turner-Brooks Inc. - Directed Scope Changes. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

- C. Resolution to Amend Construction Contract With Trend DeCal, Inc. Incorporating the Scope Changes Associated With Kahn Document Issues 40 through 49. Motion for approval of Resolution as presented by J. Abdo.

**UNANIMOUSLY APPROVED**

- D. Resolution to Amend Construction Contracts Incorporating Work Scopes and Costs Related to the 2013 NAIAS Provisional Atrium Occupancy Expensed Under Phase IIIb Project C-1 General Conditions. Motion for approval of Resolution as presented by J. Abdo.

**UNANIMOUSLY APPROVED**

- E. Resolution to Amend Construction Contract with Kovach, Inc. for Revisions to the Metal Panel System - Orb Wall. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

- F. Resolution to Amend Professional Consulting Agreement with Metro Consulting Associates to Incorporate Additional Survey Work. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- G. Resolution to Amend Professional Consulting Agreement with Testing Engineers & Consultants, Inc. for Testing and Inspection of the Ballroom Rigging Points. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

- H. Resolution to Approve Payment to Ruby & Associates for Professional Engineering Services Rendered to Inspect and Provide Calculations and Shoring Diagrams to Protect Existing Concrete from Over Stressed Failure. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

- I. Resolution to Proceed With the Allocation of Costs of Project C-2 Improvements Included in Scopes of Work Approved With Project C-1 Construction Contracts and the Authority's Self-Perform Installation of the Unprocured Finishes, Mechanical & Electrical Work Along and West of Column Line A. Motion for approval of Resolution as presented by J. Abdo.

**UNANIMOUSLY APPROVED**

- J. Resolution to Contract With Detroit Dismantling for the Exterior Curtain Wall Demolition, Selection Concrete Floor Removals &U Associated Temporary Partition Work. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- K. Resolution for Allocation of Project C-3 Construction Costs for Pull Ahead Work Procured With the Project C-1 Contracted Work and Executive Lounge Partial Finishes. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- L. Resolution to Allocate to Phase IIIb Project C-4 the Cost of Stone (Marble) Cladding at the North Entrance Portal. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

- M. Resolution to Proceed With Access Point Redistribution and Installation Associated With the Phase 2 Wireless Service System Expansion & Upgrades. Motion for approval of Resolution as presented by J. Abdo.

**UNANIMOUSLY APPROVED**

**VI. UNFINISHED BUSINESS.** None.

**VII. NEW BUSINESS.** None.

**VIII. PUBLIC COMMENT.** None.

**IX. ADJOURNMENT.** A motion for adjournment of the regular meeting at 11:15 a.m. by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

Respectfully submitted,



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Joseph Abdo, Secretary

**Approved: June 20, 2013**

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