

**Minutes of the Meeting of the
BOARD OF DIRECTORS of the
DETROIT REGIONAL CONVENTION FACILITY AUTHORITY
Cobo Conference & Exhibition Center**

April 25, 2013

A Regular Meeting of the Board of Directors of the Detroit Regional Convention Facility Authority (the "Authority"), was held at 8:30 a.m. on April 25, 2013 pursuant to the requirements set forth in the Regional Convention Facility Authority Act at MCL 141.1351, et seq.

I. ROLL CALL. The regular meeting was called to order by Chairman L. Alexander at 8:39 a.m.

PRESENT: Director L. Alexander, Director J. Abdoo, Director M. Carroll, Director W. Guillebeaux, and Director J. Okotie-Eboh

ABSENT: None.

ALSO PRESENT: P. Bero, T. Connors of SMG, G. Brown, T. Tuskey, E. Duff of Garan Lucow Miller, P.C., and M. Powers of DMCVB

II. APPROVAL OF MINUTES. A motion to approve the Minutes of the regular meeting of the Authority held April 11, 2013 by J. Abdoo.

UNANIMOUSLY APPROVED

III. CEO/CFO REPORT. CEO/CFO Patrick Bero presented his report to the Board which included updates on the following:

a. March Financial Statements

b. Art Sub-Committee Agenda from meeting held April 24, 2013

1. Motion by Larry Alexander to accept Committee recommendation to relocate Joe Louis statue to the corner of Congress and Washington.

UNANIMOUSLY APPROVED

2. Motion by Larry Alexander to accept Committee's recommendation to investigate relocation of Spirit of Transportation statue to exterior of south side of facility off river front.

UNANIMOUSLY APPROVED

3. Art Sub-Committee meetings have been scheduled for May 15, 2013, June 19, 2013, and July 17, 2013 at 2:00 p.m. in the Executive Boardroom. A public notice of the Art Sub-Committee meetings will be posted.

IV. REPORT OF GENERAL MANAGER. Facility General Manager Thom Connors of SMG presented his report which included the following:

- a. Event Activity
- b. March Financial Statements by Sharon Schuster
- c. Customer Advisory Committee Report
- d. Paul W. Smith Show Promotion discussion and recommendation
 - 1. Motion to approve expense of \$6,000 for advertising by W. Guillebeaux.
UNANIMOUSLY APPROVED
- e. Efficiency Agreement Update
- f. Security RFP Update
- g. Parking Update

V. REPORT OF CHAIR OF DRCFA SUB-COMMITTEE ON CAPITAL IMPROVEMENTS & UPDATES. Committee Chair W. Guillebeaux presented a summary of the pertinent items addressed in the Sub-Committee Meeting Agenda dated April 22, 2013.

Committee Chair W. Guillebeaux announced plans for a study of Hart Plaza by the DDA and an invitation for Cobo to attend meetings with the planning team as a stakeholder. General Manager Thom Connors will attend on behalf of the DRCFA.

Committee Chair, W. Guillebeaux, presented the Sub-Committee recommendations for Board action and/or discussion on the following items:

- A. Resolution to Amend Construction Contract With Motor City Electric to Provide Upgraded LED Fixtures in the Prefunction Areas. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

- B. Resolution to Amend Construction Contract With Turner-Brooks to Incorporate the Installation of Fire Separation Walls & Ceilings at the Level 146 Mezzanine Mechanical Room. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

- C. Resolution to Proceed With the Construction Joint Reinforcement Under the Ceramic Tile Flooring Areas in the Atrium. Motion for approval of Resolution as presented by J. Abdoo.

UNANIMOUSLY APPROVED

- D. Resolution to Amend Construction Contract with DeCal, Inc. to Revise the HVAC Duct Work Distribution for the Ballroom Pre-Function and East Corridor Areas. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- E. Resolution to Amend Construction Contract With Trend Millwork, Inc. for Millwork. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

- F. Resolution to Amend Construction Contract With Colasanti Specialty Services Incorporating Level 100 & 124 Concrete Floor Leveling & Repair Work on a Unit Price Basis. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- G. Resolution to Amend Construction Contracts With DeCal, Inc. and Colasanti Specialty Services Incorporating the Replacement of the Existing Sanitary Sewers Under Level 100. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- H. Resolution to Directly Purchase Motion Sensors and Related Equipment and Amend the Authority's Construction Contract With Motor City Electric to Provide Labor for the Installation of Owner Furnished Motion Sensors. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- I. Resolution to Modify Construction Contract With KONE Corporation Incorporating the Installation of new Elevators 21 & 22 Associated With the South Wing Renovations. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- J. Resolution to Modify Construction Contract With KONE Corporation Incorporating the Installation of New Eco3000 Escalator Units 34, 35, 36 and 37 Associated With the South Wing Renovations. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

- K. Resolution to Modify Construction Contract With KONE Corporation for the Upgrade to Existing Elevators 7 (Kitchen) Associated With the South Wing Renovations. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

- L.. Resolution to Issue Task Orders to SDG for Architectural and MEP Assist Construction Document Preparation & Construction Administration Services Associated With Phase IIIb Project C-2. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- M. Resolution to Enter Into a Construction Contract With Gable Signs and Graphics, Inc. for the Installation of Animated Video Displays at the South and North Washington Blvd. Entrances. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

- N. Resolution to Issue Task Orders to SDG for Architectural and MEP Assist Construction Document Preparation & Construction Administration Services Associated With Phase IIIb Project C-4. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- O. Resolution to Issue Task Orders to SDG for Architectural and MEP Assist Construction Document Preparation & Construction Administration Services Associated With Phase IIIb Project C-6. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

- P. Resolution to Issue Task Order to SDG for Engineering Services Associated With Phase IIIa Project C-10. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

- Q. Resolution to Issue Task Order to SDG for Engineering Services for Evaluation and Recommendations Regarding Authority Ownership of the PLD Transformers. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

- R. Motion by J. Okotie-Eboh to name new ballroom, the "Grand Riverview Ballroom."

UNANIMOUSLY APPROVED

VI. UNFINISHED BUSINESS. None.

VII. NEW BUSINESS. None.

VIII. PUBLIC COMMENT. None.

IX. ADJOURNMENT. A motion for adjournment of the regular meeting at 11:40 a.m. by W. Guillebeaux.

UNANIMOUSLY APPROVED

Respectfully submitted,



Joseph Abdoo, Secretary

Approved: May 9, 2013