

**Minutes of the Meeting of the
BOARD OF DIRECTORS of the
DETROIT REGIONAL CONVENTION FACILITY AUTHORITY
Cobo Conference & Exhibition Center**

February 7, 2013

A Regular Meeting of the Board of Directors of the Detroit Regional Convention Facility Authority (the "Authority"), was held at 8:30 a.m. on February 7, 2013 pursuant to the requirements set forth in the Regional Convention Facility Authority Act at MCL 141.1351, et seq.

I. **ROLL CALL.** The regular meeting was called to order by Chairman L. Alexander at 8:36 a.m.

PRESENT: Director L. Alexander, Director J. Abdoo, Director M. Carroll, Director W. Guillebeaux, and Director J. Okotie-Eboh

ABSENT: None.

ALSO PRESENT: P. Bero, T. Connors of SMG, G. Brown, E. Duff of Garan Lucow Miller, P.C., and M. Powers of DMCVB

II. **APPROVAL OF MINUTES.** A motion to approve the Minutes of the regular meeting of the Authority held January 31, 2013 by J. Abdoo.

UNANIMOUSLY APPROVED

III. **CEO/CFO REPORT.** CEO/CFO Patrick Bero presented discussion regarding the Detroit Regional Chambers solicitation to participate in the Detroit Regional Prosperity Campaign. Following discussion and acknowledgment that Macomb, Oakland and Wayne Counties are currently participating, it was determined that there was no need for duplicate participation and contribution by the Authority which is comprised of representatives from each of the noted counties.

IV. **REPORT OF GENERAL MANAGER.** Facility General Manager Thom Connors of SMG presented his report which included the following:

1. February Events Overview
2. Smart Maintenance and OSHA Training Modules Update by C. Molinari
3. Sales and Marketing Report by M. Klida
 - a. Web Site/Social Media/E-Auto Feedback
 - b. Media Promotions for Ballroom

V. **REPORT OF CHAIR OF DRCFA SUB-COMMITTEE ON CAPITAL IMPROVEMENTS & UPDATES.** Committee Chair, W. Guillebeaux, presented a summary of the pertinent items addressed in the Sub-Committee Meeting Agenda dated February 5, 2013.

Committee Chair, W. Guillebeaux, presented the Sub-Committee recommendations for Board action and/or discussion on the following items:

- A. Resolution Authorizing the Authority to Proceed With the Preparation of Construction Documents and Solicitation of Bids for Graphics/Signage (and Other Wayfinding Features) as Proposed by Corbin Design. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- B. Resolution Authorizing the Authority to Execute a Construction Contract With Master Craft Carpet Services for Installation of Epoxy Flooring in Food Preparation Areas. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- C. Resolution Authorizing Amendment to the Authority's "Short List" Bids Under Consideration for the Animated LED Video Wall to Gable & YESCO. Motion for approval of Resolution as presented by J. Abdoo.

- D. Resolution Authorizing the Authority to Eliminate Project C-8 North-South Service Corridor From the Scope of the Planned Improvements. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

VI. **UNFINISHED BUSINESS.** Larry Alexander returned to discussion and consideration of the Authority participating in the Annual Mackinaw Policy Conference in an effort to pursue a legislative addendum in connection with the Authority's long term operating subsidy. Upon further consideration, it was suggested that there would be too much competition for consideration posed by other events held during the conference. In order to effectively move forward, it would be prudent to ensure that the DRCFA is clearly identified as a separate and distinct entity from the City of Detroit in order to avoid any confusion regarding the purpose and nature of the proposed legislative amendment.

VII. **NEW BUSINESS.** None.

VIII. **EXECUTIVE SESSION.** A motion for adjournment to Executive Session to consult with legal counsel regarding pending litigation at 10:14 a.m. by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

A motion by W. Guillebeaux to re-convene the regular meeting of the Board of Directors at 10:56 a.m. by roll call vote.

UNANIMOUSLY APPROVED

IX. **PUBLIC COMMENT.** None.

X. **ADJOURNMENT.** A motion for adjournment of the regular meeting at 10:58 a.m. by M. Carroll.

UNANIMOUSLY APPROVED

Respectfully submitted,



Joseph Abdoo, Secretary

Approved: February 21, 2013