

**Minutes of the Meeting of the
BOARD OF DIRECTORS of the
DETROIT REGIONAL CONVENTION FACILITY AUTHORITY
Cobo Conference & Exhibition Center**

February 27, 2014

A Regular Meeting of the Board of Directors of the Detroit Regional Convention Facility Authority (the "Authority"), was held at 8:30 a.m. on February 27, 2014, pursuant to the requirements set forth in the Regional Convention Facility Authority Act at MCL 141.1351, et seq.

I. **ROLL CALL.** The regular meeting was called to order by Chairman L. Alexander at 8:36 a.m.

PRESENT: Director J. Abdo, Director L. Alexander, Director M. Carroll, Director W. Guillebeaux, and Director J. Okotie-Eboh

ABSENT: None.

ALSO PRESENT: P. Bero, T. Connors of SMG, G. Brown, T. Tuskey, E. Duff, Esq. of Garan Lucow Miller, P.C., and M. Powers of DMCVB

II. **APPROVAL OF MINUTES.** A motion to approve the Minutes of the regular meeting of the Authority held February 13, 2014 by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

III. **DRCFA BALANCED SCORECARD REPORT QUARTER 1.** DRCFA Balanced Scorecard FY 2014 Quarter 1 presented by B. Davenport

IV. **CEO/CFO REPORT.** CEO/CFO Patrick Bero presented his report to the Board which included updates on the following:

- a. Cobo Operations January Financial Statements
- b. Monthly Draw Report January 2014
- c. Sales Tax Exemption Legislation Status Update
- d. 2003 Debt Rating Status Update
- e. Year-End Audit Status Update
- f. Report on Meeting with T. Costello regarding collaborative efforts with DMCVB and DIA.
- g. Citizens Advisory Council Inquiries

V. **ART SUB-COMMITTEE CHAIRMAN'S REPORT.** Art Sub-Committee Meeting Agenda of February 20, 2014 presented by J. Okotie-Eboh.

- A. Motion to Accept Cobo Arts Initiative Policy by J. Abdoo.

UNANIMOUSLY APPROVED

- VI.** **REPORT OF GENERAL MANAGER.** Facility General Manager Thom Connors of SMG presented his report which included the following:

- a. Events Activity Overview
b. January 2014 Financials by S. Schuster
c. Motion to approve Motor City Electrical Contract Extension on current terms through June 1, 2014 by J. Abdoo.

UNANIMOUSLY APPROVED

- d. Parking Rate Discussion Held
e. Cobo Sales Report by T. Albrecht

- VII.** **REPORT OF CHAIR OF DRCFA SUB-COMMITTEE ON CAPITAL IMPROVEMENTS & UPGRADES.** Committee Chair W. Guillebeaux presented a summary of the pertinent items addressed in the Sub-Committee Meeting Agenda dated February 24, 2014.

- A. Motion to Accept Michielutti Contract Reconciliation Report 2014-2-27-01 by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- B. Motion to Accept CEI Michigan Contract Reconciliation Report by J. Abdoo.

UNANIMOUSLY APPROVED

- C. Resolution to Amend Construction Contract With Johnson Controls, Inc. Incorporating the Design Build Installation of the Balance of Low Voltage Systems and 48 Post HP Switches Associated With the Renovation of South Wing Level 124. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- D. Phase IIIb Project C-2 Revised Budget. Review and discussion held.
E. Phase IIIb Project C-3 Revised Budget. Review and discussion held.

- F. Resolution 2014-02-27-06r to Procure Materials & Equipment and Proceed with the Authority's Self-Perform Escalator Removals & Infill Floor Replacement Associated With the Renovation of the East Main Concourse at Level 124. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- G. Phase IIIb Project C-4 Proposed Revised Budget. Review and discussion held.
- H. Resolution 2014-02-27-08 to Proceed With the Provisional Shinola Clock Installation on Washington Boulevard. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

- I. Phase IIIb Project C-12 Proposed Revised Budget. Review and discussion held on suggested budget compliance plan.
- J. Phase IIIa C-12 Micro Pile Foundation Bid Summary. Review.
- K. Phase IIIa C-12 Selective Demolition Bid Summary. Review.
- L. Phase IIIa C-12 Structural Steel Bid Summary. Review.

VIII. UNFINISHED BUSINESS.

- a. Lions Club International offer presented by L. Alexander.
- Art Sub-Committee has reviewed offer to place two bronze lions at cobo Center. General consensus that there is no appropriate location to display. Sub-Committee will respond to the Lions Club declining offer.

IX. NEW BUSINESS. None.

X. PUBLIC COMMENT. None.

XI. CLOSED SESSION. A motion for adjournment to Closed Session to discuss attorney report regarding pending litigation at 11:21 a.m. by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

A motion by W. Guillebeaux to re-convene the regular meeting of the Board of Directors at 12:00 p.m. by roll call vote.

UNANIMOUSLY APPROVED

XII. ADJOURNMENT. A motion for adjournment of the regular meeting at 12:01 p.m. by J. Abdoo.

UNANIMOUSLY APPROVED

Respectfully submitted,



Joseph Abdoo, Secretary

Approved: March 13, 2014