

**Minutes of the Meeting of the
BOARD OF DIRECTORS of the
DETROIT REGIONAL CONVENTION FACILITY AUTHORITY
Cobo Conference & Exhibition Center**

September 1, 2011

A Regular Meeting of the Board of Directors of the Detroit Regional Convention Facility Authority (the "Authority"), was held at 8:30 a.m. on September 1, 2011 pursuant to the requirements set forth in the Regional Convention Facility Authority Act at MCL 141.1351, et seq.

I. ROLL CALL. The regular meeting was called to order by Chairman L. Alexander at 8:38 a.m.

PRESENT: Director L. Alexander, Director J. Abdoo, Director M. Carroll, Director W. Guillebeaux, and Director J. Okotie-Eboh

ABSENT: None.

ALSO PRESENT: P. Bero, T. Connors of SMG, G. Brown, T. Tuskey, E. Duff of Garan Lucow Miller, P.C., and M. Powers of DMCVB

II. APPROVAL OF MINUTES. A motion to approve the Minutes of the regular meeting of the Authority held August 18, 2011 by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

III. CEO/CFO REPORT. CEO/CFO Patrick Bero presented his report to the Board which included an update on the following:

- July 2011 DRCFA Financial Reports:
 1. DRCFA Consolidated Balance Sheet - 7/31/11
 2. DRCFA Forecast - 7/31/11
 3. DRCFA - P&L - 7/31/11
 4. Cobo - P&L - 7/31/11
 5. Capital Reports - 7/31/11
 6. SMG Board Reports - 7/31/11
- Construction Insurance Program Update
- Art Appraisal Update

CEO/CFO Patrick Bero presented the following items for action by the Board:

A. Resolution Approving Appointment of Denise Jasion as DRCFA FOIA Coordinator. Based upon the recommendation of the CEO/CFO and the Authority having been fully advised in the premises, W. Guillebeaux offered a motion that the Authority resolve to approve the Resolution as presented.

UNANIMOUSLY APPROVED

- B. Resolution to Approve DRCFA Insurance Provider Alliant Secure Liability Coverages. Based upon the recommendation of the CEO/CFO and the Authority having been fully advised in the premises, M. Carroll offered a motion that the Authority resolve to approve the Resolution as presented and ratify the actions of the CEO/CFO to ensure continuation of all applicable insurance coverages.

UNANIMOUSLY APPROVED

- IV. FINANCING UPDATE.** Steve Kantor of First Southwest presented an update on the Cobo Construction and Renovation Financing.

- V. 2011 PARAMETERS BOND AUTHORIZING RESOLUTION.** Bond counsel, Jeffrey Aronoff discussed the history of the DRCFA by bond financing and the additional steps required to secure additional bond financing.

- A. Resolution Authorizing Issuance of Not to Exceed \$320,000,000 Convention Facility Special Tax Revenue and Revenue Refunding Bonds and Requesting Rating Exemption. Based upon the recommendation of the Bond Counsel and the Authority having been fully advised in the premises, J. Abdoos offered a motion that the Authority resolve to approve the Resolution as presented.

Roll Call Vote:

J. Abdoos - Yes

L. Alexander - Yes

M. Carroll - Yes

J. Okotie-Eboh - Yes

W. Guillebeaux - Yes

UNANIMOUSLY APPROVED

- VI. REPORT OF FACILITY GENERAL MANAGER.** Facility General Manager, Thom Connors of SMG presented his report to the Board which included the following:

- Customer Advisory Board Update
- Centerplate Catering Update by Jason Hougard and Chef
- July Financial Reports by Sharon Schuster
- Sales Summary

Facility General Manager, Thom Connors, presented the following items for action by the Board:

- A. Resolution to Hire Lovio-George, Inc. for Brochure and Brand Development Services. Based upon the recommendation of the Facility General Manager and the Authority having been fully advised in the premises, J. Okotie-Eboh offered a motion that the Authority resolve to approve the payment of \$27,000 to Lovio-George Communications & Design for brochure and brand

development services for Cobo Center in accordance with RFP 11-500 and the Leadership Brief presented dated 09/01/11.

UNANIMOUSLY APPROVED

- B. Resolution to Issue RFP for Internet Firewall. Based upon the recommendation of the Facility General Manager and the Authority having been fully advised in the premises, J. Okotie-Eboh offered a motion that the Authority resolve to issue and RFP for the purchase of a new firewall device (Fort i GATE 3108-8) to integrate with Nortel Switches and Equipment as described in the Leadership Brief presented dated 09/01/11.

UNANIMOUSLY APPROVED

- VII. REPORT OF CHAIR OF DRCFA SUB-COMMITTEE ON EXPANSION & IMPROVEMENTS.**
Committee Chair, W. Guillebeaux, presented a summary of the pertinent items addressed in the Projects Status Owners Representative Report dated August 14, 2011.

Committee Chair, W. Guillebeaux, recommended to postpone the Directors tour of the facility to view construction progress until a later date.

Committee Chair, W. Guillebeaux, presented the Sub-Committee recommendations for Board action on the following items:

- A. Resolution Authorizing Walbridge/Barton Malow/White, LLC Award and Execute a Subcontract with Rauhorn Electric Co., Inc. to Provide the Traffic Signal Work Associated with the Phase IIb-3 Project W-1 Added Parking Under Detroit Hall. Motion for approval of Resolution as presented by J. Abdoo.

UNANIMOUSLY APPROVED

- B. Resolution: Board Authorization for the Authority to Purchase and Install MicroLens LED Fixtures in the Detroit Hall Parking Garage. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- C. Resolution Authorizing a Change Order to the Subcontract Between Walbridge/Barton Malow/White, LLC and Motor City Electric Co. Incorporating Added Electrical Equipment at Substations Q and P Associated with the Phase IIb - Project B4 Phase II Electrical Distribution System Upgrades BP-B4 1603. Motion for approval of Resolution as presented by J. Abdoo.

UNANIMOUSLY APPROVED

- D. Resolution: Board Authorization for the Authority to Execute a Professional Services Agreement with IlluminArt Corporation for Specialty Lighting Consulting Services for Phase IIIa Major Renovation Projects. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

- E. Resolution Authorizing the Authority to Execute a Construction Contract with Traffic & Safety Control Systems, Inc. for the Design and Installation of Parking and Revenue Control Systems - PARSCs. Motion for approval of Resolution as presented by J. Abdo.

UNANIMOUSLY APPROVED.

- F. Resolution Authorizing the Authority to Execute a Contract Change Order to the Authority's Existing Construction Contract with KONE Corporation for Modernization of Elevators and Escalators at COBO. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

VIII. VIDEO PRESENTATION OF CONSTRUCTION PROGRESS AT COBO FACILITY PRESENTED BY J. MOZENA AND T. CONSTAND OF STARR CONSTAND.

IX. UNFINISHED BUSINESS. None.

X. NEW BUSINESS. None.

XI. PUBLIC COMMENT. None.

XII. ADJOURNMENT. A motion for adjournment of the regular meeting at 10:47 a.m. by W. Guillebeaux.

UNANIMOUSLY APPROVED

Respectfully submitted,



Joseph Abdo, Secretary

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Approved: September 29, 2011