

**Minutes of the Meeting of the
BOARD OF DIRECTORS of the
DETROIT REGIONAL CONVENTION FACILITY AUTHORITY
Cobo Conference & Exhibition Center**

March 7, 2013

A Regular Meeting of the Board of Directors of the Detroit Regional Convention Facility Authority (the "Authority"), was held at 8:30 a.m. on March 7, 2013 pursuant to the requirements set forth in the Regional Convention Facility Authority Act at MCL 141.1351, et seq.

I. ROLL CALL. The regular meeting was called to order by Chairman L. Alexander at 8:33 a.m.

PRESENT: Director L. Alexander, Director J. Abdoo, Director M. Carroll, Director W. Guillebeaux, and Director J. Okotie-Eboh

ABSENT: None.

ALSO PRESENT: P. Bero, T. Connors of SMG, G. Brown, T. Tuskey, E. Duff of Garan Lucow Miller, P.C., and M. Powers of DMCVB

II. MOTION TO ADJUST AGENDA TO MOVE PRESENTATION OF SUB-COMMITTEE ON CAPITAL PROJECTS & EXPANSION REPORT FROM AGENDA ITEM #5 TO AGENDA ITEM #3 BY W. GUILLEBEAUX.

UNANIMOUSLY APPROVED

III. APPROVAL OF MINUTES. Approval of minutes of DRCFA meeting held February 21, 2013 will be deferred to the next regular meeting of the Board of Directors.

IV. REPORT OF CHAIR OF DRCFA SUB-COMMITTEE ON CAPITAL IMPROVEMENTS & UPDATES. Committee Chair, W. Guillebeaux, presented a summary of the pertinent items addressed in the Sub-Committee Meeting Agenda dated March 4, 2013.

Committee Chair, W. Guillebeaux, presented the Sub-Committee recommendations for Board action and/or discussion on the following items:

A. Update on Discussions With OEI Regarding Second Truck Ramp.

B. Resolution to Contract With RAM Construction Services for the Installation of Waterproofing for the East Plaza Area. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

V. **CEO/CFO REPORT.** CEO/CFO Patrick Bero presented discussion regarding the January Financial Statements and Capital Draw Report.

VI. **REPORT OF GENERAL MANAGER.** Facility General Manager Thom Connors of SMG presented his report which included the following:

- a. Continuing Discussion Regarding PLD Invoices
- b. Cobo January Financial Statements presentation by S. Schuster
- c. Cobo Customer Events Report
- d. Safety Training Update
- e. Discussion on Status of TVS Lease Negotiations

VII. **UNFINISHED BUSINESS.** Discussion held regarding the 2013 meeting schedule for the DRCFA Board. The following meeting dates will be published:

Regular and Special Meetings of the DRCFA

January 10, 2013 (Thursday) at 8:30 a.m., Room TBA
January 31, 2013 (Thursday) at 8:30 a.m., Room TBA
February 7, 2013 (Thursday) at 8:30 a.m., Room W2-66
February 21, 2013 (Thursday) at 8:30 a.m., Room O2/35-36
March 7, 2013 (Thursday) at 8:30 a.m., Room O2/35-36
March 21, 2013 (Thursday) at 8:30 a.m., Room DO-04
April 4, 2013 (Thursday) at 8:30 a.m., Room O2/35-36
April 11, 2013 (Thursday) at 8:30 a.m., Room TBA
April 25, 2013 (Thursday) at 8:30 a.m., Room TBA
May 9, 2013 (Thursday) at 8:30 a.m., Room TBA
May 23, 2013 (Thursday) at 8:30 a.m., Room TBA
June 6, 2013 (Thursday) at 8:30 a.m., Room TBA
June 20, 2013 (Thursday) at 8:30 a.m., Room TBA

Sub-Committee on Capital Improvements & Updates

January 7, 2013 (Monday) at 7:30 a.m. in the Boardroom
January 28, 2013 (Monday) at 7:30 a.m. in the Boardroom
February 5, 2013 (Tuesday) at 8:30 a.m. in the Boardroom
February 18, 2013 (Monday) at 7:30 a.m. in the Boardroom
March 4, 2013 (Monday) at 7:30 a.m. in the Boardroom
March 18, 2013 (Monday) at 7:30 a.m. in the Boardroom
April 1, 2013 (Monday) at 7:30 a.m. in the Boardroom
April 8, 2013 (Monday) at 7:30 a.m. in the Boardroom
April 22, 2013 (Monday) at 7:30 a.m. in the Boardroom
May 6, 2013 (Monday) at 7:30 a.m. in the Boardroom
May 20, 2013 (Monday) at 7:30 a.m. in the Boardroom
June 3, 2013 (Monday) at 7:30 a.m. in the Boardroom
June 17, 2013 (Monday) at 7:30 a.m. in the Boardroom

VIII. **NEW BUSINESS.** Chairman Alexander held discussion regarding a proposed client letter regarding potential appointment of an Emergency Financial Manager in the City of Detroit advising of no impact on client meetings and events at the convention facility.

IX. **EXECUTIVE SESSION.** A motion for adjournment to Executive Session to consult with legal counsel regarding ongoing labor negotiations at 10:01 a.m. by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

A motion by W. Guillebeaux to re-convene the regular meeting of the Board of Directors at 11:11 a.m. by roll call vote.

UNANIMOUSLY APPROVED

X. **PUBLIC COMMENT.** None.

XI. **ADJOURNMENT.** A motion for adjournment of the regular meeting at 11:13 a.m. by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

Respectfully submitted,



Joseph Abdoo, Secretary

Approved: March 21, 2013

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