

**Minutes of the Meeting of the  
BOARD OF DIRECTORS of the  
DETROIT REGIONAL CONVENTION FACILITY AUTHORITY  
Cobo Conference & Exhibition Center**

**February 2, 2012**

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A Regular Meeting of the Board of Directors of the Detroit Regional Convention Facility Authority (the "Authority"), was held at 9:00 a.m. on February 2, 2012 pursuant to the requirements set forth in the Regional Convention Facility Authority Act at MCL 141.1351, et seq.

**I.** **ROLL CALL.** The regular meeting was called to order by Chairman L. Alexander at 9:13 a.m.

**PRESENT:** Director L. Alexander, Director J. Abdoo, Director M. Carroll, Director W. Guillebeaux, and Director J. Okotie-Eboh

**ABSENT:** None.

**ALSO PRESENT:** P. Bero, T. Connors of SMG, G. Brown, T. Tuskey, E. Duff of Garan Lucow Miller, P.C., and M. Powers of DMCVB

**II.** **APPROVAL OF MINUTES.** A motion to approve the Minutes of the regular meeting of the Authority held January 19, 2012 by W. Guillebeaux.

**UNANIMOUSLY APPROVED**

**III.** **CEO/CFO REPORT.** CEO/CFO Patrick Bero presented his report to the Board which included updates on the following:

a. FY 2010-2011 Audit Report presented by P. Fuelling of Doren Mayhew. A motion to accept auditor's report as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

b. December 2011 Financial Statements presented by CEO/CFO Patrick Bero.

c. Resolution to Contract Extension StarrConstand Contract Public Relations Services. Based upon the recommendation of the CEO/CFO and the Authority having been fully advised in the premises, J. Okotie-Eboh offered a motion that the Authority resolve to approve the Resolution as presented.

**UNANIMOUSLY APPROVED**

- d. Resolution to Approve DRCFA Policy on Emergency Procurement. Based upon the recommendation of the CEO/CFO and the Authority having been fully advised in the premises, J. Abdo offered a motion that the Authority resolve to approve the Resolution as presented.

**UNANIMOUSLY APPROVED**

**IV. REPORT OF GENERAL MANAGER.** Assistant General Manager C. Molinari presented the General Manager's Report to the Board which included the following:

- Update on current and upcoming events.
- Centerplate Catering updates.
- December Financial Reports by Sharon Schuster.
- Customer Advisory Board meeting update.

**V. REPORT OF CHAIRMAN OF DRCFA SUB-COMMITTEE CAPITAL PROJECTS AND EXPANSION.** Committee Chair, W. Guillebeaux, presented a summary of the pertinent items addressed in the Project Status Owner's Representative Report dated January 31, 2012.

Committee Chair, W. Guillebeaux, presented the Sub-Committee recommendations for Board action on the following items:

- A. Resolution Authorizing the Authority to Procure Geotechnical Services Associated With the Design and Engineering of the Second Truck Access Ramp. Phase IIb Project G-3 Second Truck Access Ramp to the Loading Dock Area. Motion for approval of Resolution as presented by J. Abdo.

**UNANIMOUSLY APPROVED**

- B. Resolution Authorizing the Authority to Purchase Elevated Seating Risers as Proposed by Irwin Seating Company. Reference: Phase IIIa Project C-63 FFE. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- C. Resolution Authorizing the Authority to Contract With DENN-CO Construction Inc. for the Installation of a Temporary Separation Wall Isolating the Atrium and Ballroom Construction - Bid Package 24. Project Reference: Phase IIIb - Project CA-1b South Concourse Atrium. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- D. Resolution Authorizing the Authority to Designate Arc-Dunn as the Approved Provider of Reproduction Services for Cobo Capital Projects. Project Reference: Phase IIIa & b Projects - Code 2064 pro rated general conditions. Motion for approval of Resolution as presented by J. Abdo.

**UNANIMOUSLY APPROVED**

- E. Resolution Authorizing the Authority to Execute a Change Order to the Authority's Construction Contract with Homrich Wrecking Incorporating Additional Structural Demolition Per Issue 30. Project Reference: Phase IIIb - CA-1a & b Cobo Arena & Atrium Renovations. Bid Package 03 - Structural Demolition in Cobo Arena and Atrium. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

- VI. DRCFA & COBO BALANCED SCORECARDS AS OF DECEMBER 31, 2011 PRESENTED BY BECKY DAVENPORT.**

- VII. UNFINISHED BUSINESS.** None.

- VIII. NEW BUSINESS.** W. Guillebeaux initiated discussions regarding budgetary concerns surrounding the ongoing operations of Hart Plaza. The Board agreed there is a need to look at the impact on Cobo Hall and what, if anything, the DRCFA could do with the Hart Plaza facility in connection with the ongoing renovation and expansion of the Cobo Center Convention Complex.

- IX. PUBLIC COMMENT.** None.

- X. ADJOURNMENT.** A motion for adjournment of the regular meeting at 11.35 a.m. by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

Respectfully submitted,



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Joseph Abdo, Secretary

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**Approved: February 16, 2012**