

**Minutes of the Meeting of the
BOARD OF DIRECTORS of the
DETROIT REGIONAL CONVENTION FACILITY AUTHORITY
Cobo Conference & Exhibition Center**

January 5, 2012

A Regular Meeting of the Board of Directors of the Detroit Regional Convention Facility Authority (the "Authority"), was held at 8:30 a.m. on January 5, 2012 pursuant to the requirements set forth in the Regional Convention Facility Authority Act at MCL 141.1351, et seq.

- I. ROLL CALL.** The regular meeting was called to order by Chairman L. Alexander at 8:40 a.m.
- PRESENT:** Director L. Alexander, Director J. Abdo, Director M. Carroll, Director W. Guillebeaux, and Director J. Okotie-Eboh
- ABSENT:** None.
- ALSO PRESENT:** P. Bero, T. Connors of SMG, G. Brown, T. Tuskey, E. Duff of Garan Lucow Miller, P.C., and M. Powers of DMCVB

- II. APPROVAL OF MINUTES.** A motion to approve the Minutes of the public hearing and regular meeting of the Authority held December 15, 2011 by J. Abdo.

UNANIMOUSLY APPROVED

- III. CEO/CFO REPORT.** CEO/CFO Patrick Bero presented his report to the Board which included updates on the following:
- a. November DRCFA Financial Statements
 - b. DuMouchelle's Art Appraisal Report
 - c. Report on Progress in 2011 Audit

CEO/CFO Patrick Bero also presented the following items for action by the Board.

- A. Resolution to Approve Liberty to Provide DRCFA General Liability and Workers Compensation Insurance Coverage for Phase III Projects. Based upon the recommendation of the CEO/CFO and the Authority having been fully advised in the premises, W. Guillebeaux offered a motion that the Authority resolve to approve the Resolution as presented.

UNANIMOUSLY APPROVED

- B. Resolution to Approve Alliant to Provide DRCFA OCIP Pollution Insurance Coverage for not to Exceed \$130,000.00. Based upon the recommendation of the CEO/CFO and the Authority having been fully advised in the premises,

J. Okotie-Eboh offered a motion that the Authority resolve to approve the Resolution as presented.

UNANIMOUSLY APPROVED

IV. REPORT OF GENERAL MANAGER. Facility General Manager Thom Connors of SMG presented his report which included the following:

- a. Proposed Permit for NAIAS 2013-2017. Mr. Connors noted that a press conference was scheduled to take place immediately following the meeting for the formal execution of the NAIAS Permit by all parties. A formal motion for approval of the proposed Permit was made by J. Abdo and seconded by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- b. Auto Show Preparations Update by C. Molinari.
- c. November Financial Report presented by S. Schuster.
- d. Demonstration of Web Casts Services by M. Klida of SMG and Lori Jo Vest, V.P. of Sales & Marketing for TVS Communications Solutions.

V. REPORT OF CHAIRMAN OF SUB-COMMITTEE ON EXPANSION & CAPITAL PROJECTS. Committee Chair, W. Guillebeaux, presented a summary of the pertinent items addressed in the Project Status Owner's Representative Report dated December 31, 2011.

Committee Chair, W. Guillebeaux, presented the Sub-Committee recommendations for Board action on the following items:

- A. Resolution Authorizing the Authority to Proceed With the Procurement of Additional Steam & Condensate System Upgrades & Replacements & Additional Detection Sensors. Reference: Phase IIa List A Project H-5; Phase IIa List A Project H-5; Phase IIa List A Project I-1; Phase IIa List A Project I-13; Phase IIa List A Project O-3. Motion for approval of Resolution as revised by J. Abdo.

UNANIMOUSLY APPROVED

- B. Resolution Authorizing the Authority to Secure the Services of a Full Time On-Site AE Field Representative - Elio Zeppa. Reference: Phase IIIb Projects C-1a & b - Ballroom, Kitchen, Level 100 Meeting Rooms and Atrium. Motion for approval of Resolution as presented by J. Abdo.

UNANIMOUSLY APPROVED

- C. Resolution Authorizing the Authority to Revise the April 12, 2011 Approved Framework Plan Project Funding Allocations. Project Reference: Phase III 2010-2014 Capital Improvement Projects. Motion for approval of Resolution as presented by J. Abdo.

UNANIMOUSLY APPROVED

- D. Resolution Authorizing the Authority to Proceed with Phase IIIa HVAC System Upgrades Stages 2b & 3. Reference: Phase IIIa Project C-20 - HVAC - Controls to DDC (from pneumatic); Phase IIIa Project C-21 - HVAC - Convert Motors and Drive to VFDs - Stages 2 & 3; Phase IIIa Project C-23 - HVAC - Replace ASH Dampers. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

VI. UNFINISHED BUSINESS. None.

VII. NEW BUSINESS. None.

VIII. PUBLIC COMMENT. None.

IX. ADJOURNMENT. A motion for adjournment of the regular meeting at 10:30 a.m. by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

Respectfully submitted,



Joseph Abdo, Secretary

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Approved: January 19, 2012