

**Minutes of the Meeting of the  
BOARD OF DIRECTORS of the  
DETROIT REGIONAL CONVENTION FACILITY AUTHORITY  
Cobo Conference & Exhibition Center**

**January 5, 2012**

---

A Regular Meeting of the Board of Directors of the Detroit Regional Convention Facility Authority (the "Authority"), was held at 8:30 a.m. on January 5, 2012 pursuant to the requirements set forth in the Regional Convention Facility Authority Act at MCL 141.1351, et seq.

- I. ROLL CALL.** The regular meeting was called to order by Chairman L. Alexander at 8:40 a.m.
- PRESENT:** Director L. Alexander, Director J. Abdo, Director M. Carroll, Director W. Guillebeaux, and Director J. Okotie-Eboh
- ABSENT:** None.
- ALSO PRESENT:** P. Bero, T. Connors of SMG, G. Brown, T. Tuskey, E. Duff of Garan Lucow Miller, P.C., and M. Powers of DMCVB

- II. APPROVAL OF MINUTES.** A motion to approve the Minutes of the public hearing and regular meeting of the Authority held December 15, 2011 by J. Abdo.

**UNANIMOUSLY APPROVED**

- III. CEO/CFO REPORT.** CEO/CFO Patrick Bero presented his report to the Board which included updates on the following:

- a. November DRCFA Financial Statements
- b. DuMouchelle's Art Appraisal Report
- c. Report on Progress in 2011 Audit

CEO/CFO Patrick Bero also presented the following items for action by the Board.

- A. Resolution to Approve Liberty to Provide DRCFA General Liability and Workers Compensation Insurance Coverage for Phase III Projects. Based upon the recommendation of the CEO/CFO and the Authority having been fully advised in the premises, W. Guillebeaux offered a motion that the Authority resolve to approve the Resolution as presented.

**UNANIMOUSLY APPROVED**

- B. Resolution to Approve Alliant to Provide DRCFA OCIP Pollution Insurance Coverage for not to Exceed \$130,000.00. Based upon the recommendation of the CEO/CFO and the Authority having been fully advised in the premises,

J. Okotie-Eboh offered a motion that the Authority resolve to approve the Resolution as presented.

**UNANIMOUSLY APPROVED**

**IV. REPORT OF GENERAL MANAGER.** Facility General Manager Thom Connors of SMG presented his report which included the following:

- a. Proposed Permit for NAIAS 2013-2017. Mr. Connors noted that a press conference was scheduled to take place immediately following the meeting for the formal execution of the NAIAS Permit by all parties. A formal motion for approval of the proposed Permit was made by J. Abdo and seconded by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- b. Auto Show Preparations Update by C. Molinari.
- c. November Financial Report presented by S. Schuster.
- d. Demonstration of Web Casts Services by M. Klida of SMG and Lori Jo Vest, V.P. of Sales & Marketing for TVS Communications Solutions.

**V. REPORT OF CHAIRMAN OF SUB-COMMITTEE ON EXPANSION & CAPITAL PROJECTS.** Committee Chair, W. Guillebeaux, presented a summary of the pertinent items addressed in the Project Status Owner's Representative Report dated December 31, 2011.

Committee Chair, W. Guillebeaux, presented the Sub-Committee recommendations for Board action on the following items:

- A. Resolution Authorizing the Authority to Proceed With the Procurement of Additional Steam & Condensate System Upgrades & Replacements & Additional Detection Sensors. Reference: Phase IIa List A Project H-5; Phase IIa List A Project H-5; Phase IIa List A Project I-1; Phase IIa List A Project I-13; Phase IIa List A Project O-3. Motion for approval of Resolution as revised by J. Abdo.

**UNANIMOUSLY APPROVED**

- B. Resolution Authorizing the Authority to Secure the Services of a Full Time On-Site AE Field Representative - Elio Zeppa. Reference: Phase IIIb Projects C-1a & b - Ballroom, Kitchen, Level 100 Meeting Rooms and Atrium. Motion for approval of Resolution as presented by J. Abdo.

**UNANIMOUSLY APPROVED**

- C. Resolution Authorizing the Authority to Revise the April 12, 2011 Approved Framework Plan Project Funding Allocations. Project Reference: Phase III 2010-2014 Capital Improvement Projects. Motion for approval of Resolution as presented by J. Abdo.

**UNANIMOUSLY APPROVED**

- D. Resolution Authorizing the Authority to Proceed with Phase IIIa HVAC System Upgrades Stages 2b & 3. Reference: Phase IIIa Project C-20 - HVAC - Controls to DDC (from pneumatic); Phase IIIa Project C-21 - HVAC - Convert Motors and Drive to VFDs - Stages 2 & 3; Phase IIIa Project C-23 - HVAC - Replace ASH Dampers. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

**VI. UNFINISHED BUSINESS.** None.

**VII. NEW BUSINESS.** None.

**VIII. PUBLIC COMMENT.** None.

**IX. ADJOURNMENT.** A motion for adjournment of the regular meeting at 10:30 a.m. by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

Respectfully submitted,



---

Joseph Abdo, Secretary

996733.1

**Approved: January 19, 2012**