

**Minutes of the Meeting of the  
BOARD OF DIRECTORS of the  
DETROIT REGIONAL CONVENTION FACILITY AUTHORITY  
Cobo Conference & Exhibition Center**

**July 17, 2014**

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A Regular Meeting of the Board of Directors of the Detroit Regional Convention Facility Authority (the "Authority"), was held at 8:30 a.m. on July 17, 2014, pursuant to the requirements set forth in the Regional Convention Facility Authority Act at MCL 141.1351, et seq.

**I. ROLL CALL.** The regular meeting was called to order by Chairman L. Alexander at 8:33 a.m.

**PRESENT:** Director J. Abdoo, Director L. Alexander, Director M. Carroll, Director W. Guillebeaux, and Director J. Okotie-Eboh

**ABSENT:** None.

**ALSO PRESENT:** P. Bero, T. Connors of SMG, G. Brown, T. Tuskey, E. Duff, Esq. of Garan Lucow Miller, P.C., and M. Powers of DMCVB

**II. APPROVAL OF MINUTES.** A motion to approve the Minutes of the regular meeting of the Authority held June 12, 2014 by J. Abdoo.

**UNANIMOUSLY APPROVED**

**III. REPORT OF GENERAL MANAGER.** Facility General Manager Thom Connors of SMG presented his report which included the following:

- Event Overview
- SMG National Meeting Highlights
- Sales Update

a. Cobo/SMG Financials 05-31-14 by S. Schuster

b. Request for approval of extension of Detroit Automatic Sprinkler Agreement pending issuance and award of RFP for new service provider by J. Abdoo.

**UNANIMOUSLY APPROVED**

**IV. CEO/CFO REPORT.** CEO/CFO Patrick Bero presented his report to the Board which included updates on the following:

a. Resolution Approving Alliant Property Insurance Coverage 2014-2015 under Option #1 by W. Guillebeaux.

**UNANIMOUSLY APPROVED**

- b. Cobo Operations Financials 05-31-14
- c. Capital Cost Budget Summary: Discussion held re proposal for new reporting format.
- d. Bond Financing RFP Status Update
- e. PLD Electric Service Transition Plan
- f. Update re Monthly OCIP Meeting

**V. ART SUB-COMMITTEE CHAIRMAN'S REPORT.** Art Sub-Committee Meeting Agenda of June 18, 2014 and July 16, 2014 presented by J. Okotie-Eboh.

- a. Cobo Brochures created by SDG Associates
- b. Cobo Goes Big With Art - media article featuring M. Devine interview

**VI. REPORT OF CHAIR OF DRCFASUB-COMMITTEE ON CAPITAL IMPROVEMENTS & UPGRADES.**

- a. Committee Chair W. Guillebeaux presented a summary of the pertinent items addressed in the Sub-Committee Meeting Agenda dated June 23, 2014.
  - i. Resolution 2014-06-27-01r to Revise Phase IIIa & IIIb Capital Projects Framework Plan & Funding Allocations for Projected Authority Staff & General Conditions Expenses through July 31, 2015. Motion for approval of Resolution as presented by J. Abdo.

**UNANIMOUSLY APPROVED**

- ii. Resolution 2014-06-27-02 to Amend Construction Contract with Midwest Steel, Inc. Incorporating Special High Performance Coating on the Exposed Portions of the Structural Steel Associated with South Washington Blvd. Entrance Canopy. Motion for approval of Resolution as presented by J. Abdo.

**UNANIMOUSLY APPROVED**

- iii. Resolution 2014-06-27-03 to Amend Construction Contract with Midwest Steel, Inc. Deleting the Provision of Steel Bollards and Authorizing the Authority's Direct Purchase of Alternate Granite Bollards. Motion for approval of Resolution as presented by M. Carroll.

**UNANIMOUSLY APPROVED**

- iv. Resolution 2014-06-27-04 to Proceed with the Installation of a Temporary (Provisional) Entrance Into the Washington Garage During Super Column, Canopy Erection & TEDF Construction. Motion for approval of Resolution as presented by J. Abdo.

**UNANIMOUSLY APPROVED**

- v. Resolution 2014-06-27-07 to Amend Construction Contract with Motor City Electric Incorporating Authority Directed Unspecified Extra Work for Electrical Support Art Installation at Food Court Entrance. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- vi. Resolution 2014-06-27-09 to Proceed with Stabilization & Reinforcement of the Exterior Brick Wall at the SW Corner of the South Wing Above Level 144. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- vii. Resolution 2014-06-27-10 to Amend Existing or Execute New Skilled Trade Labor Contracts Incorporating Competitively Bid Hourly Rates for Authority Self-Perform Work Through May 31, 2015. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- b. Committee Chair W. Guillebeaux presented a summary of the pertinent items addressed in the Sub-Committee Meeting Agenda dated July 15, 2014.

- i. Memorandum 2014-07-15-01 Regarding Cleveland Marble Claim. Discussion held.

- 1. Motion to Accept Owner's Representative's Report on Status of Cleveland Marble Claim by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- 2. Motion to Approve Retention of Third Party Mediator/Investigator to Advise DRCFA on Claim Not to Exceed \$10,000 by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- ii. Memorandum 2014-07-15-02 to Consider Report Regarding Allocation of Additional Funding for Phase IIIb Project C-1 Arena Atrium Renovations Extended General Conditions. Discussion and acceptance of report by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- iii. Resolution 2014-07-15-03 to Approve Revisions to the Budget and Scope of Work Dated July 15, 2014 for the Phase IIIb Project C-3 Main Concourse Interior Renovation Improvements & Upgrades. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- iv. Resolution 2014-07-15-04 to Approve the Proposed Budgets and Funding Allocations for Phase IIIb Project C-4 for Project C-4 Main Concourse Exterior Facade Improvements. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- v. Memorandum 2014-07-15-05 Regarding Revised Budget for Phase IIIa C-12 Projects 12.1 Atwater Garage, C-12.2 Congress Streetscape Improvements, Project C-12.3 MDOT-TEDF Grant Work and C-12.4 Cobo Plaza. Motion to accept Memorandum as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

- vi. Resolution 2014-07-15-06 to Execute Construction Contract with Commercial Contracting Corporation for Concrete Work Associated With Non-Building Exterior Improvements & Approving Corresponding Authority Controlled Allowances for Associated Work. Motion for approval of Resolution as presented by J. Abdoo.

**UNANIMOUSLY APPROVED**

- vii. Resolution 2014-07-17-07 to Approve an Increase in the Matching Fund Amount as Required by the Authority's Funding Agreement with the City of Detroit Downtown Development Authority Relative to the Authority's Participation in the MDOT TEDF and TE Grant Program for Street Improvements Around Cobo. Motion for approval of Resolution as presented by J. Okotie-Eboh.

**UNANIMOUSLY APPROVED**

**VII. UNFINISHED BUSINESS.**

- a. Meeting Calendar Discussion.
  - DRCFA July 31, 2014 meeting cancelled
  - 9/18/14 Meeting to be scheduled
  - 9/8/14 Sub-Committee Meeting cancelled
  - 9/15/14 Sub-Committee Meeting to be scheduled
  - 9/22/14 Sub-Committee Meeting to be cancelled

- b. L. Alexander reported on meeting with Mayor Duggan regarding Joe Louis Arena site.

**VIII. NEW BUSINESS.** None.

**IX. PUBLIC COMMENT.** None.

**X. ADJOURNMENT.** A motion for adjournment of the regular meeting at 11:15 am. by J. Abdo.

**UNANIMOUSLY APPROVED**

Respectfully submitted,



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Joseph Abdo, Secretary

**Approved: August 14, 2014**