

**Minutes of the Meeting of the
BOARD OF DIRECTORS of the
DETROIT REGIONAL CONVENTION FACILITY AUTHORITY
Cobo Conference & Exhibition Center**

May 1, 2014

A Regular Meeting of the Board of Directors of the Detroit Regional Convention Facility Authority (the "Authority"), was held at 8:30 a.m. on May 1, 2014, pursuant to the requirements set forth in the Regional Convention Facility Authority Act at MCL 141.1351, et seq.

I. **ROLL CALL.** The regular meeting was called to order by Chairman L. Alexander at 8:39 a.m.

PRESENT: Director J. Abdo, Director L. Alexander, Director M. Carroll, Director W. Guillebeaux, and Director J. Okotie-Eboh

ABSENT: None.

ALSO PRESENT: P. Bero, T. Connors of SMG, G. Brown, E. Duff, Esq. of Garan Lucow Miller, P.C., and M. Powers of DMCVB

II. **APPROVAL OF MINUTES.** A motion to approve the Minutes of the regular meeting of the Authority held April 17, 2014 by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

III. **CEO/CFO REPORT.** CEO/CFO Patrick Bero presented his report to the Board which included updates on the following:

a. Resolution to Approve the FY 2012/2013 Year End Financial Audit by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

b. Resolution to Approve to Pay SMG 2012-2013 Incentive Fee by W. Guillebeaux.

UNANIMOUSLY APPROVED

c. Cobo Operations March 2014 Financial Statements

d. Monthly Draw Report March 2014

e. 2003 Debt Rating Status Update

f. Update on recent meeting with DTE representatives regarding transition from PLD

IV. REPORT OF GENERAL MANAGER. Facility General Manager Thom Connors of SMG presented his report which included the following:

- a. Introduce Cobo Electrical Contractor Conti/Hi-Tech
- b. Events Overview - May and June 2014 and preview of future events
- c. March Financial Report by S. Schuster
- d. Operations Update - Shell Eco Challenge by C. Molinari
- e. Marketing Presentation - Social Media Dashboard by M. Klida
- f. Centerplate Media Update by J. Hougard and Chef J. Miller

V. REPORT OF CHAIR OF DRCFA SUB-COMMITTEE ON CAPITAL IMPROVEMENTS & UPGRADES. Committee Chair W. Guillebeaux presented a summary of the pertinent items addressed in the Sub-Committee Meeting Agenda dated April 28, 2014.

- A. Resolution 2014-05-01-01 to Amend Construction Contract With Trend Millwork Incorporating C-2 144 Junior Ball Room Millwork & Approving the Final Contract Reconciliation for Authority Contract SA-101. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- B. Resolution 2014-05-01-02 to Amend Construction Contract With Stafford Smith, Inc. to Incorporate the Provision of Additional Moveable Food Service Equipment - 26 Movable Work Tables & the Tempering Valve. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- C. Resolution 2014-05-01-03 to Amend Construction Contract With Cleveland Marble Mosaic, Inc. to Incorporate Authority Directed Extra Work & Damage Repairs. Motion for approval of Resolution as presented by J. Abdo.

UNANIMOUSLY APPROVED

- D. Resolution 2014-05-01-07 Authorizing the Purchase and Self-Perform Installation of Supplemental Theatrical Lighting in the Phase IIIb Project C-1 Ballroom. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- E. Resolution 2014-05-01-08 to Amend Construction Contract With Integrated Interiors, Inc. to Incorporate the Installation of Acoustical Wall Panels Associated With the Project C-2 South Wing Renovation in the Level 124 Junior Ballroom & Pre-Function Connecting Stair. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- F. Resolution 2014-05-01-09 to Amend Construction Contract With Glasco to Incorporate Furnishing & Installing Interior Glass, Side Lights, and Entrance Doors & Closure Panels Associated With the Project C-2 South Wing Renovation at Levels 124 & 167. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

- G. Resolution 2014-05-01-012 to Procure Materials & Equipment and Skilled Trade Labor & Equipment to Construct a Corridor on Level 144 Connecting the BOH South Wing With Freight Elevators 9 & 10. Motion for approval of Resolution as presented by M. Carroll.

UNANIMOUSLY APPROVED

- H. Resolution 2014-05-01-14 to Execute a Construction Contract With Commercial Contracting Corp. for the Concrete Foundation Work Associated With the Washington Blvd. South Entrance Canopy Super Column (South) Motion for approval of Resolution as presented by J. Abdo.

UNANIMOUSLY APPROVED

- I. Resolution 2014-05-01-16 to Proceed With the Repair Expansion Joints in the Terrazzo Corridor Floors at Levels 100 & 124 Under the Authority's Self Perform Procedures. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

- J. Resolution 2014-05-01-18 to Amend Professional Services Agreement With Robert Darvas Associates Incorporating Value Engineered Revisions to the Top Structural Slab at the Southeast Corner of the Atwater Street Garage. Motion for approval of Resolution as presented by J. Abdo.

UNANIMOUSLY APPROVED

- K. Resolution 2014-03-27-06 to Execute a Construction Contract With Commercial Contracting Corp. for the Repair of Deteriorated Columns and Infill of 13 Pockets in the Base Slab with Concrete in the Atwater Street Garage. Motion for approval of Resolution as presented by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

VI. UNFINISHED BUSINESS. None.

VII. NEW BUSINESS. None.

VIII. **PUBLIC COMMENT.** None.

IX. **CLOSED SESSION.** A motion for adjournment to Closed Session to discuss pending litigation at 10:51 a.m. by J. Okotie-Eboh.

UNANIMOUSLY APPROVED

A motion by J. Okotie-Eboh to re-convene the regular meeting of the Board of Directors at 11:18 a.m. by roll call vote.

UNANIMOUSLY APPROVED

X. **ADJOURNMENT.** A motion for adjournment of the regular meeting at 11:19 a.m. by W. Guillebeaux.

UNANIMOUSLY APPROVED

Respectfully submitted,



Joseph Abdoo, Secretary

Approved: May 14, 2014